

We Connect Everywhere

[www.amsinform.com](http://www.amsinform.com)

**AMS*i*NFORM**

RISK MANAGEMENT SERVICES

## Introduction

AMS*i*NFORM

INDIA|NEPAL|SRI LANKA|BANGLADESH|PHILIPPINES

# Brief Introduction

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- ❑ AMS Inform is a premier Risk Management Service company in India.
  - ❑ AMS Inform was incorporated in 1981 (Registration. No: 55-24608)
  - ❑ Over the period of 30 odd years AMS has expanded its services from Credit reporting to background checks and Insurance Claims Investigations services.
  - ❑ At AMS you can select from a complete range of advanced, tailor-made solutions combining all aspects of background checks
  - ❑ AMS Inform has been working hard with its clients to provide reliable and accurate background checks
  - ❑ AMS clients include various international background check companies, American Health Insurance companies and Export Credit Guarantee Corporations.
  - ❑ AMS Inform has expanded its services in INDIA/NEPAL/BANGLADESH / SRI LANKA/PHILIPPINES
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# Key Highlights

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- ✓ Industry leading compliance levels
- ✓ World class customer service
- ✓ Provision of Errors and Omissions Insurance
- ✓ Secured work place area with 24\* 7 CCTV
- ✓ International member of NAPBS – National Association of Professional Background Screeners. ([www.napbs.com](http://www.napbs.com))
- ✓ Minimum outsourcing; Majority of verifications conducted by own staff
- ✓ Customer list boast of top notch international background check companies



# Management Team

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## Santosh Kumar – Director

AMS Inform is currently headed by its founder Santosh Kumar, a distinguished professional lawyer with years of experience in background investigations and checks, who started his career as a primary correspondent for Retail Credit Company (EQUIFAX) in 1977, moving on to a correspondent with Dun & Bradstreet, before starting AMS Inform in 1981. Today, under his leadership, AMS Inform has partners and country-wide investigative agents across India, and Asian countries, with over **45 experienced people on-staff**, who are always ready to provide the best background check and investigation services in the world.


## Arvind Agarwal – Operations Manager

Arvind has been with AMS Inform for over a decade & looks after the day to day operations of the business. He is committed towards meeting customer requirements as effectively as possible & with maximum efficiency of resources. Arvind holds a bachelor degree in science from Agra University (1974)

## Sachin Aggarwal – Client Services

Sachin Aggarwal looks after Clients Relations and seeks new business opportunity at AMS Inform. Prior to AMS, Sachin Aggarwal had worked with IBM as Senior Consultant. He holds a degree in Industrial Engineering from Bangalore University (2001) and MBA from Clarkson University (2005)

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# Our Portfolio

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## ▶ Employer Services

### ▶ Background Verifications

- Education Verifications
- Employment Verification
- Customized Drug Screening
- Criminal Checks
- Reference Checks
- Professional License Checks

## ▶ Business Information Reports

- ▶ Business Reports on Indian Businesses
- ▶ Vendor/Business partner Verification

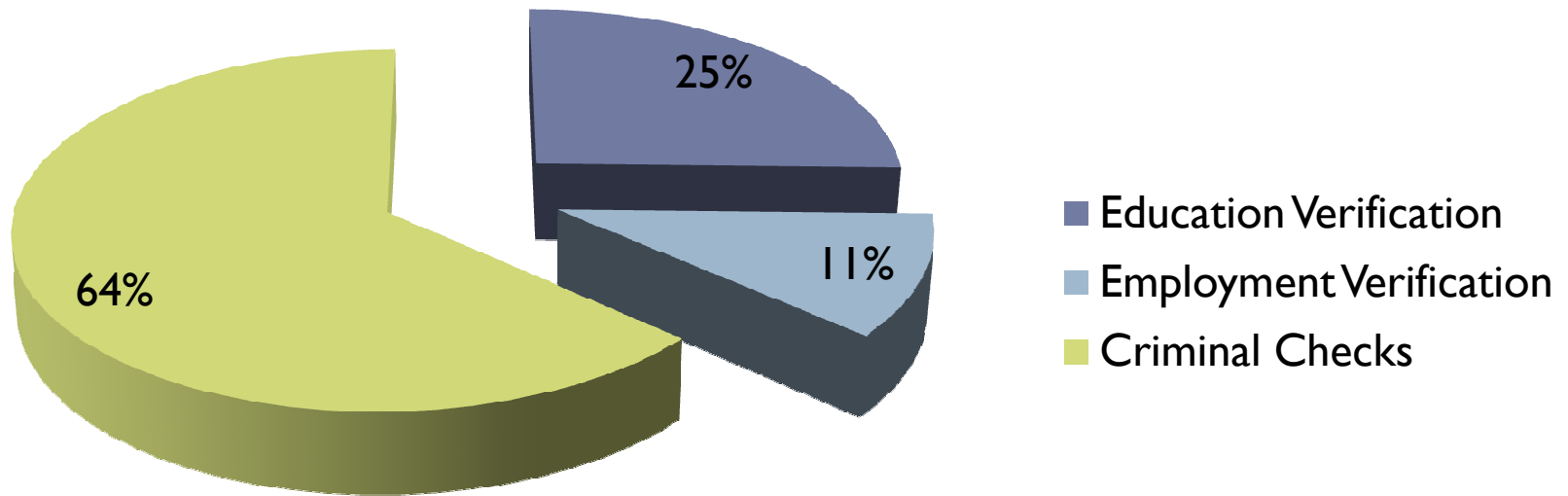
## ▶ Health Insurance Claims Investigation

- ▶ Insurance Claims Reports
  - ▶ Insurance fraud detection
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# Our Volumes

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# Education Verification

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- ▶ In today's changing economy more positions require advanced skills, degree and experience. As jobs become more competitive, it is also very common for applicants to exaggerate their educational history. AMS can help you verify education history, record, degree or certificate of any candidate, cheaply and efficiently.
- ▶ **Required Documentation**
  - ▶ Name as enrolled
  - ▶ Name & address of Institution
  - ▶ Dates of attendance or date of graduation
  - ▶ Correct name of degree earned
  - ▶ Copy of degree/diploma and copy of Statement of Marks. (It's a must)
  - ▶ Copy of Authorization/Release



# Employment Verification

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- ▶ At AMS Inform, we understand the importance of hiring the right candidate. The complexities of corporate offices across various cities co-ordination with HR and Admin personal and other factors like these are solved easily with AMS Inform having local reach everywhere you can imagine. We dissolve the intricacies of working with different departments and companies.
- ▶ **Required Documentation**
  - ▶ Name as employed
  - ▶ Name & address of employer
  - ▶ Position held
  - ▶ Dates of employment (from & to)
  - ▶ Name of supervisor
  - ▶ Employee ID# /Experience Letter (It's a must)
  - ▶ Copy of Authorization/Release



# Criminal Checks

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- ▶ This is one of the most wanted service from India but most difficult to comply with. Despite all odds we are conducting a good number of searches within a reasonable time frame with 100% success rate.
- ▶ **Required Documentation**
  - ▶ Correct & full name of the applicant
  - ▶ Father/Spouse Name as applicable
  - ▶ Full address with period of residency
  - ▶ Documentary Proof like copy of Passport/Driving License/Ration Card/Voter's ID Card etc.
  - ▶ Copy of Authorization/Release



# Professional Reference Checks

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- ▶ Professional reference verification often make the difference in the final hiring decision. Evaluation criteria can be tailored to suit industry or job specific needs.
  
- ▶ **Required Documentation**
  - ▶ Name of Referee
  - ▶ Direct Telephone Number and e-mail ID
  - ▶ List of Questions to be asked
  - ▶ Copy of Authorization/Release



# Professional License Verification

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- ▶ Our professional License verification service confirms all professional license credentials and reports the date of issuance, expiration date, suspensions and disciplinary actions when available.
  
- ▶ **Required Documentation**
  - ▶ Name of the applicant
  - ▶ A legible copy of Professional License
  - ▶ Name & address of Issuing Authority
  - ▶ Copy of Authorization/Release



# Business Information Reports

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- ▶ Dependable Credit & Status information about potential business connection is indispensable when making decisions about future business relationships. That's why AMS Inform makes available an array of comprehensive reports for all kinds of Indian firms and Business, which can provide you with valuable insights into the company and minimize the chances of fraud.
- ▶ Our reports includes :
  - ▶ The basic company data such as date of incorporation, authorized & paid up capital, location and addresses of different offices, directors and major shareholders along with their shareholdings
  - ▶ Background & history of the company
  - ▶ Information about the activities of the company, no. of employees, sales & purchase terms and operating premises
  - ▶ Names and addresses of bankers
  - ▶ Information about the key partners or the Chief Executive of the company
  - ▶ In case of limited companies two years of financial data
  - ▶ The names and details of relationships with the subsidiaries, affiliates and parent company
  - ▶ Any event, incident or activity of the company because of which it was in news recently
  - ▶ Our opinion of the company



# Insurance Claims Investigation

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- ▶ With given statistics it is easily understood how large insurance frauds are in India. With AMS inform providing pre-insurance reports and conduct inspection on individuals you can leave the insurance fraud investigations and claims investigations for India to us.



# IT and Facility Infrastructure Setup

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- ▶ Card Readers and Access Controls
- ▶ Firefighting Equipment & Fire Alarms
- ▶ Our Internet mail servers use TLS encryption to provide a secure SMTP environment between a mail sending server and our server.
- ▶ AMS Inform has documented policies regarding usage of Internet, access controls and password management
- ▶ AMS Inform uses a 24x7 IT support service provider to ensure our IT hardware runs 24x7
- ▶ Built on a Linux platform, our firewall and proxy gateway protects AMS Inform.
- ▶ We use only legal software at AMS Inform; every software in use at AMS Inform is fully licensed and certified



# Geographic Location

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Our Registered office is located at:

44, Dayanand Vihar

Vikas Marg

New Delhi 110 092, India

Email: [ams@amsinform.com](mailto:ams@amsinform.com)

Web: [www.amsinform.com](http://www.amsinform.com)

Our Head office and data processing center is located at:

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